

In response to the current COVID 19 Pandemic the following information and response is being put in place by Steven Wilson Seating.

Steven Wilson Seating confirms that

- Steven Wilson has **not** been overseas or interstate in the last 14 days
- Steven Wilson has **not** been asked to self isolate in the last 14 days
- Steven Wilson has **no** symptoms such as: sore throat, shortness of breath, cough
- Steven Wilson has **not** been in close contact with a confirmed case of COVID-19 or

with anyone awaiting the results of a COVID-19 test

Steven Wilson Seating will undertake cleaning of equipment between all appointments and regularly and thoroughly clean hands with an alcohol-based hand rub or wash with soap and water.

In the interest of health to yourselves, myself and other clients of my service prior to any appointment you will be asked to confirm the following:

- **Have you, or anyone in your household travelled recently overseas or interstate?**
- **Have you, or anyone in your household been asked to self isolate in the last 14 days?**
- **Have you, or anyone in your household have symptoms such as: sore throat, shortness of breath, cough?**
- **Have you, or anyone in your household been in close contact with a confirmed case of COVID-19 or with someone awaiting the results of COVID-19?**

The above questions need to be answered by anyone else attending the appointment (family / carer).

If you or (carer/family) answer yes, to any of the above questions, or you are feeling unwell or suspect in anyway that you may have been exposed to COVID 19. **DO NOT ATTEND YOUR APPOINTMENT.** Please call 0437 297 359 to reschedule.

I ask that you please keep the number of people physically attending the appointment to a minimum, including family members / carers. Please also comply with Australian Government social distancing rules, by maintaining at least 1.5 metre distance between yourself and anyone else where possible.

On arrival, if another appointment is still taking place, I request that you either remain outside or in your vehicle. I will escort you into the building, once the room has been cleaned and prepared for your appointment.

I thank you for your cooperation with these matters during this difficult time.

Kind Regards,

Steven Wilson

26/3/2020